

We provide life-affirming alternatives through support and services to pregnant women in the East Metro area of the Twin Cities. Through a coach approach, our goal is to positively impact our clients helping them achieve healthy, lasting changes in their lives. We endeavor to help them overcome their personal struggles through education and relationships.

**Position Description: Program Staff Nurse Sonographer**

**Purpose:** The Nurse Sonographer provides limited obstetrical ultrasounds for patients who have had a positive pregnancy test at Options East and meet ultrasound criteria. Also supports the physicians in the Prenatal Care Program.

**Time Commitment:** Non-exempt part-time position (6-16 hours a week)

**Reporting Assignment:** Reports to both the Executive Director and the Medical Director

**Training**

- Elevate Life Training
- Orientation to Options for Women East and on-the-job training.
- HIPAA/OSHA Training
- Prenatal Training

**Qualifications:**

- Expresses full agreement with OFWE's Mission Statement, Vision, Articles and By-laws.
- Willing to comply with policies and procedures of the clinic and work within the organizational structure.
- Is a strong team player who creates an environment of mutual respect and fosters cooperation.
- Has a sincere desire to reach out to abortion-vulnerable and abortion minded women.
- Exhibits strong commitment and dedication to the sanctity of all human life.
- Exhibits strong commitment and dedication to sexual purity.
- Must possess a current nursing license and sonographer certificate, be in good standing with the State Nursing Board, and function following the licensing board of Minnesota.
- Exhibit strong interpersonal and administrative skills.

**Responsibilities:**

- Maintains the clinic's professional standards of care, following the American Nurses' Association Code of Ethics, American Registry of Diagnostic Medical Sonographers' Code of Ethics, CLIA and OSHA requirements.
- Implements and maintains OFWE's Medical Policies and Procedures.

**Medical Care**

- Provides clinical care, i.e. staff administered pregnancy tests and limited obstetrical ultrasounds.
- Under the supervision of the Executive Director and Medical Director, is responsible for providing limited obstetrical ultrasounds, 2<sup>nd</sup> trimester anatomy scans, including taking health history.
- Provides options education.

- Provides follow-up to clients per care plan and standardized procedures and STI test patients.

### **Staff Development**

- Maintains regular attendance at all staff and medical team meetings.
- The Nurse receives an annual evaluation from both the Medical Director and Executive Director.

### **Commitment to OFWE's organizational values**

- We do not perform or refer for abortions or provide artificial contraception, but we do educate on all abortion procedures and all types of contraception.
- We promote healthy choices regarding sexuality that both honor the dignity of the human person and completely avoid sexually transmitted infections and unintended pregnancy.
- We believe in the sanctity of human life, the inherent dignity of each person, from conception to natural death.
- We give our clients/patients the right to receive comprehensive, medically accurate information provided respectfully and compassionately, and understand the importance of addressing the needs of the whole person – physical, emotional, spiritual, and social – when providing services.